

Send this email to schools after receiving the application

After receiving the school's application, we recommend sending an email outlining the next steps in the process.

Dear [Name],

Thank you, we have received your school's completed iMentor partner application. We are looking forward to learning more about your school!

Next Steps:

A school-based conversation is the next step in our partner selection process.

At your convenience, please send me some preferred days/times for an hour-long conversation at your school over the next two weeks.

This conversation will focus on learning more about your school's interest in iMentor, current school priorities and capacity to support program implementation. We will also provide clarity around the iMentor program model and answer any questions you have around expectations for school partners. School leadership plus any relevant staff whom you envision being involved in the decision making about bringing this program to your school and/or potentially being involved in year one of program implementation should be present for this meeting.

All the best,

[Name]
